



POLICY ON LABORATORY PRACTICAL AND CLINICAL PLACEMENT

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Policy on Laboratory Practical & Clinical Placement

Introduction:

The purpose of this policy is to ensure that all science and allied health courses at Iconic Open University provide students with a comprehensive and practical learning experience by incorporating clinical placements and relevant laboratory work into the university's curriculum.

Scope:

This policy applies to all science and allied health courses offered at Iconic Open University.

Policy:

1. Clinical Placements:

1.1. All allied health courses at Iconic Open University must include a minimum of 25% of the curriculum as clinical placements.

1.2. Clinical placements must be relevant to the course and provide students with hands-on experience in their chosen field.

1.3. Clinical placements must be approved and monitored by the relevant department or faculty at Iconic University.

1.4. Students must complete all necessary pre-requisites and clearances including payment before starting their clinical placements.

1.5. Students must complete all required paperwork and training on the do's and don'ts before starting their clinical placements.

1.6. The duration of each clinical placement must be clearly outlined in the course synopsis.

1.7. In exceptional circumstances, if a student is unable to complete a clinical placement, alternative arrangements must be made with the approval of the department or faculty.

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2. Laboratory Work:

- 2.1. All science and allied health courses at Iconic University must include a minimum of 25% of the curriculum as laboratory work.
- 2.2. Laboratory work must be relevant to the course and provide students with practical experience in their chosen field.
- 2.3. Adequate laboratory facilities and equipment must be provided at the resource/study centres by Iconic University to facilitate the practical learning experience.
- 2.4. Each laboratory session must be supervised by a qualified instructor/technician to ensure safety and proper use of equipment.
- 2.5. All safety guidelines and protocols must be followed during laboratory experiments.
- 2.6. Students must complete all necessary pre-requisites and clearances before attending laboratory practical at their chosen resource centre.
- 2.7. In exceptional circumstances, if a student is unable to attend laboratory sessions, alternative arrangements must be made with the approval of the department or faculty.

3. Dress Code:

- 3.1. Students are required to follow the approved departmental dress code during their courses and clinical postings, which includes a clean and professional appearance.
- 3.2. For laboratory experiment, male students, suitable attire includes a clean, pressed shirt with a collar, trousers or slacks, closed-toe shoes, and a white lab coat.
- 3.3. For laboratory experiment, female students should wear a decent dress, skirt or trousers, a blouse or shirt with sleeves, closed-toe shoes, and a lab coat. Low-cut tops, sleeveless shirts, and open-toe shoes are not permitted.
- 3.4. For clinical placement, all students are to adhere to the approved uniform of their department.

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3.5. In the case of specialized clinical postings, such as operating rooms and isolation units, students should use appropriate personal protective equipment (PPE) and adhere to the guidelines on their use.

4. Evaluation and Assessment:

4.1. Clinical placements and laboratory work must be an integral part of the course evaluation and assessment.

4.2. Students must complete required evaluations and self-assessments for each clinical placement and laboratory experiments.

4.3. Instructors/technicians must provide feedback/report and evaluate students' performance during clinical placements and laboratory experiments for his department approval of grades.

4.4. The evaluation and assessment criteria for clinical placements and laboratory work must be clearly outlined in the course curriculum.

5. Monitoring and Quality Assurance:

5.1. The quality and effectiveness of clinical placements and laboratory work must be regularly monitored by the relevant department or faculty at Iconic University.

5.2. Feedback from students, instructors, and healthcare/hospitals facilities must be collected and analyzed to identify any areas for improvement.

5.3. Any necessary changes or improvements to the clinical placements and laboratory work must be made based on the feedback received.

5.4. A record of all clinical placements and laboratory work must be maintained for quality assurance and accreditation purposes.

6. Compliance:

6.1. All students, instructors/technicians, and healthcare facilities involved in clinical placements and laboratory work must comply with this policy.

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6.2. Any violations or concerns regarding this policy must be reported to the relevant department or faculty at Iconic University.

6.3. Any necessary disciplinary actions will be taken against individuals who fail to comply with this policy.

7. Approval and Revisions:

7.1. This policy must be approved by the relevant department or faculty at Iconic University.

7.2. Any revisions or changes to this policy must also be approved by the relevant department or faculty.

7.3. The most current version of this policy must be available to all students, instructors/technicians, and healthcare facilities involved in clinical placements and laboratory work.

Conclusion:

Iconic University is committed to providing students with a comprehensive and practical learning experience in science and allied health courses. This policy ensures that all clinical placements and laboratory work meet the necessary standards and provide students with relevant hands-on experience. All stakeholders are expected to comply with this policy for the successful implementation of practical courses and clinical postings at Iconic University.